

Butcombe Parish Council is looking to engage a new Parish Clerk. We are seeking an organised, outgoing person, with an eye for detail, to carry out a variety of key tasks on behalf of a small parish, including ongoing administration, arranging and attending meetings, liaising with external agencies, managing and updating the village website, overseeing a small budget and maintaining Parish Council accounts. Appropriate remuneration will be provided.

Please contact Dick Whittington on 01716 463881 or dick@wern.org.uk to express an interest or discuss the role further.