

Butcombe Parish Council

Annual Council Meeting, Monday 11th May 2026

6.30pm at Butcombe Village Hall

Agenda

1 .Election of Chair

2. Election of Vice Chair

3. Appointment of RFO

4. Appointment of Delegates and Representatives

- Parish Councils Airport Association

- Avon Local Councils Association

5. Parish Council Internal Audit

-To agree and sign the AGAR including the financial statement for 2025/26

-Confirm there are not conflicts of interest

- Review the asset register

6. Review and adoption of Polices:

-Code of Conduct

-Transparency Code

-Staff training statement of intent

-Social media review

-Information and Data protection policy

-Password and device security policy

-IT policy

-Data register

-Standing orders review

-Financial Regulations review

7. District Councillor's Report

8. Planning:

5.1) New applications

Bristol Airport- 26/P/0686/OU2

5.2) Update on other Planning Matters, including hard standing in Green Lane

9.Update on highways and drainage issues, including Wessex Water sewage drainage works

8.1 'Minor works' plans for 2026

8.2 Horse Steps (on bank outside Village Hall)

8.3 Enhancing Highway Maintenance trial- NSC

8.4 Sutton Road – deteriorating surface

8.5 Damaged salt bin

10. Bristol Airport 15m ppa application/ PCAA updates

11. Finance:

11.1 Payments to be agreed:

-Direct debit for the clerk's salary to be set up and paid monthly at £180

-Clerks expenses: work from home allowance: £26

Additional payments to clerk for expenses:

Total: £5.22

-ALCA membership £79.73

-ICO £52

-Community Insurance 172.03

11.2 Agreement of bank reconciliation to 30th April 2026.

12. Defibrillator – plans for Residents Training in the New Year

13. Exchange of Information including meeting reports on:

14. Date of Next Meeting –To be agreed

All residents are welcome to attend.

clerk@butcombeparishcouncil.co.uk