

# Butcombe Parish Council Meeting

## MINUTES

Tuesday 20<sup>th</sup> March 2018 7:30 pm at Butcombe Village Hall

### 1. ATTENDEES

The following members of the Parish Council and residents were present:

Richard Whittington (RW) – Chairman  
Justin Milward (JW) – Vice Chairman  
Trevor Mitchell (TM) – Parish Councillor  
Ivor Metherall (IM) - Parish Councillor  
John Collins (JC) – Parish Councillor  
Clare Collins (CC) – Parish Clerk  
John Rodaway (JR) – Resident

### APOLOGIES:

Deborah Yamanaka – Ward Councillor  
Sarah SHAW - PLO for Butcombe. Unfortunately, due to a restructure within North Somerset Sarah has been asked to support another parish that has been without PLO support for some time, therefore she will no longer be able to be the PLO for Butcombe. Sarah has been a great PLO for Butcombe and she has still offered her assistance on an advisory level.

### 2. DECLARATIONS OF INTEREST

None

### 3. APPROVAL OF MINUTES AND MATTERS ARISING FROM PREVIOUS MEETING

The minutes from the previous Council meeting held on 16/01/2018 were approved and signed by RW. There were no matters arising from the minutes.

### 4. ACTIONS FROM THE PREVIOUS MEETING HELD ON 16/01/2018:

#### Point 5c - PLANNING CONTROL ISSUES:

Enforcement at Sunnymead, Blagdon Lane, Butcombe.

CC to email the occupants of Sunnymead the officer's details who is dealing with their enforcement. Keep in view enforcement and potential planning application.

**UPDATE:** The enforcement officer has advised that after a visit to the site and The stable building in the corner of the top field is on metal skids and is open fronted. Therefore, as this is a moveable building and can be towed by a tractor, does not require planning permission. The enforcement officer has also been checking the aerial view of this site and they confirm that the wooden shed now used as a chicken house was on the site in 2006, although the sides and roof have been renewed it is still the same size and the same frame in place (as seen by photos from the owner of the site). Therefore, they will not be asking for a planning application for the chicken house and there will be no further action in this matter.

Point 5c - Stable Block situated at the junction of Blagdon Lane / Aldwick should be referred to the planning office.

CC to advise NSC of the new stable block for their assessment.

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Produced 25<sup>th</sup> March 2018 by Clare Collins

Parish Clerk, White Cottage, Sutton Track Lane, Butcombe, BS40 7UP. 07979392682

Signed.....

**UPDATE:** CC has registered a notice for the site with the enforcement officer and the matter is being investigated.

Point 7 COUNCILS QUESTION TO THE PARISH:

Direction signs to Butcombe

**ACTION:** JC to survey missing direction fingerposts and report back in the next meeting.

**UPDATE:** JC reported that the cost of a replacement sign would be £500.00

Donations to the Village Hall and Church (grass cutting).

**ACTION:** CC to add to the agenda for the Annual Public Meeting to discuss further.

**UPDATE:** On the AGM agenda for 15th May 2018

Point 8b. DRAINAGE ISSUES:

Blocked ditches at the top of The Batch which is resulting in significant water running down The Batch causing dangerous conditions in the cold weather.

**ACTION:** JC to contact Jeff Shipway to arrange a site visit with him and some of the Councillors. If no assistance can be gained from Jeff Shipway, then RW to contact Phil Bush for further consultation.

Residents and councilors discussed getting the ditch cleared privately from the PC's budget if NSC can not assist with clearing it. KIV this point until an answer from NSC has been obtained. If Private work is to be carried out, then the Council will ask NSC to take responsibility for liability for the work.

**UPDATE:** See Highways section in minutes Point 8b.

Point 10a PRECEPT

**ACTION:** CC to advise residents of the Precept increase.

**UPDATE:** Completed - Notice put up on the noticeboard in the center of the village and an email circulated to residents.

ONGOING ACTION: DEFIBRILLATOR:

IM to start the process of joining VETS. ACTION ONGOING

**UPDATE:** Training has been arranged for the residents willing to be a responsible person for 6th April 2018.

## 5. PLANNING APPLICATIONS

5a. NEW APPLICATIONS:

17/P/5550/LDP Ruslin Farm, Rusling Lane, Butcombe

Lawful Development Certificate for the proposed change of use of 2 No. agricultural buildings into 2 No. dwellings conformation of approved application 17/P/1953/CUPA – Following discussion by the Councillors prior to tonight's meeting the Council did not make any comment on this application.

**UPDATE:** Permission was GRANTED.

5b. RESULTS OF REGISTERED APPLICATIONS:

17/P/2257/F Bungalow Inn New Road Kingdown Butcombe BS40 8DP. **REFUSED AND APPEAL**

**DISMISSED.** An email from the planning office states that "the council can decline to determine this application given that it is the same or similar to the previous application that was refused and had the subsequent appeal dismissed". This course of action has the advantage that the applicant cannot then lodge a further appeal.

17/P/2349/F Worships Farm, Row Of Ashes Lane, Redhill BS40 5TU - **WITHDRAWN** (As advised by the planning officer in January when they informed the applicant they would refuse permission.)

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Signed.....

17/P/2543/F Land West of Sages, Butcombe Lane, Butcombe, BS40 7XF. **APPROVED** but with some very strict conditions. The councilors noted that in the future we should request for similar/the same conditions to be put on every planning application for a stable block to show consistency in the applications.

17/P/50032/F White Cottage, Sutton Track Lane, Butcombe, BS40 7UP – **APPROVED**

5c. PLANNING CONTROL ISSUES:

Enforcement notice issued for a stable block at Sunnymead, Blagdon lane, Butcombe.

The enforcement officer has advised that the site complies with all planning conditions and no further action will be required/taken.

Stable Block situated at the junction of Blagdon Lane / Aldwick.

CC has registered the site with NSC enforcement office.

ACTION: CC to chase up an update on the notice for the next meeting.

6. WARD COUNCILORS REPORT (DY):

DY provided a report on A&E opening hrs for Weston-Super-Mare and advise on North Somerset Online portal. CC had circulated this to residents prior to the meeting.

7. PARISH WEBSITE

Councilors have viewed the draft version of the website prior to the meeting and made the following comments:

Rename Local news and events to News and Views

Rename Local Info to Local Services

Possibly replace the contact us page with a Parish calendar.

ACTION: CC to continue working with Vision ICT to make these changes and get the website live before 1st April 2018.

8. HIGHWAYS

JC reported:

Enquires about a new direction sign at the Aldwick Lane/Blagdon Lane junction is £500.00 for a metal sign "like for like". RW noted that we may qualify for an ANOB grant to get a new sign.

ACTION: DW to advise when the application process opens.

JC has reported potholes on Blagdon Lane via Council Connect

Following communication with Jeff Shipway JC was advised that JS will check for overgrown hedges around the village himself rather than providing JC with a sample letter that can be sent to landowner requesting they cut/maintain their hedges.

Annual gully clean will commence from April but there is no schedule for when Butcombe will be done.

Road signs – NSC are unlikely to provide signs for an unclassified road.

ACTION: JR to establish what are and are not recognized as unclassified roads.

Grit bins have been refilled. Ice signs have been removed (Just before the recent snow and bad weather)

The Footpath situated along the side of the Mill Inn has been reported and inspected by the rights of way officer. A new handrail will be instated.

No further update on the remaining drainage section on Yew Tree Batch to be sucked/jetwashed.  
A new hill sign to be requested for The Batch.

ACTION: DW to request via Phil Bush

Overall the councilors are unhappy with the lack of action being taken by NSC to maintain the roads and highways in the Parish. It was agreed that a meeting would be requested between DW JC, JR, Jeff Shipway and Phil Bush to show then all the issues around the Parish and establish what work can, in reality, be carried out.

ACTION: DW / JC to arrange a meeting with JS and PB.

#### 8a. ROAD SWEEPER

This item was not discussed.

ACTION: Put on the agenda for May

#### 8b. DRAINAGE ISSUES:

Councilors again discussed the drainage / blocked ditches at the top of The Batch which is resulting in significant water running down The Batch causing dangerous conditions in the cold weather.

ACTION: DW/JC to contact Jeff Shipway / Phill Bush to arrange a site visit with them and some of the Councillors. Councilors discussed getting the ditch cleared privately from the PC's budget if NSC can not assist with clearing it. DW raised that the PC could take out a loan to carry out some essential roadwork that will fix some long-running issues the NSC can not / have not fixed.

ACTIONS:

DW / JC to arrange a meeting with JS and PB.

CC to put PC loan on the agenda for May to discuss further. DW to obtain more detailed information about terms and conditions for the next meeting.

#### 9. FINANCES

Invoice for Vision ICT was agreed for payment.

IM raised that the costs of joining the VETS and further Defibulator training should be added to 2018/2019 budget:

VETS £50.00

Defibrillator training £75.00

ACTION: CC to add costs to the budget for 2018/2019

#### 9a. PRECEPT

As agreed at the last meeting an increase of the Precept from £1900.00 to £2500.00 was submitted.

ACTION: CC to add details of this to the website.

#### 9b. NAACL/ALCA Subscription

All councilors agreed to renew the subscription and a cheque was raised.

#### 9c. Village Hall / Church Donations

This is to be discussed at the Council AGM on 15/05/2018

ACTIONS: CC to advise representative from the Village Hall and Church that the donations will be discussed and agreed at the next meeting.

10. PCAA UPDATE (JM)

JM reported that there is a PCAA meeting on Thursday 22nd March so at the moment there is no update. The Master Plan Consultation will begin in the Spring.

11. EXCHANGE OF INFORMATION

Litter Pick – Sunday 25th March

ACTION: CC to email residents and remind them of the event.

12. DATE OF FUTURE MEETINGS

Councils AGM Tuesday 15th May 6:45 pm

Annual Public Meeting Tuesday 15th May 7:30 pm

Council Meeting Tuesday 5th June 7:30 pm

Meeting closed at 9:05 pm

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Signed: R Whittington	Date
Chairman	