

Butcombe Parish Council AGM

DRAFT MINUTES

Tuesday 15th May 2018 6:45 pm at Butcombe Village Hall

1. ATTENDEES & APOLOGIES

The following members of the Parish Council were present:

Richard Whittington (RW) – Chairman
Justin Milward (JW) – Vice Chairman
Trevor Mitchell (TM) – Parish Councillor
Ivor Metherall (IM) - Parish Councillor
John Collins (JC) – Parish Councillor
Clare Collins (CC) – Parish Clerk
John Rodaway - Resident

Apologies:

Deborah Yamanaka (DY)– North Somerset District Councillor

2. ELECTION OF CHAIR

IM nominated RW continued his role as Chairman, JC seconded this and RW accepted.

3. ELECTION OF VICE CHAIR

RW proposed JM continued his role as Vice Chairman, TM seconded this and JM accepted.

4. REVIEW OF FINANCIAL REPORT

Expenditure for tax year 2017/2018 financial report was presented by CC. CC will prepare the internal audit and present this at the next Parish Council meeting on Tuesday 5th June.

Action – CC to complete internal audit

Meeting closed 7:10 pm

Signed: R Whittington
Chairman

Date