

Butcombe Parish Council Meeting

MINUTES

DRAFT

Tuesday 5th June 2018 7 pm at Butcombe Village Hall

1. ATTENDEES & APOLOGIES

The following members of the Parish Council were present:

Richard Whittington (RW) – Chairman
Justin Milward (JW) – Vice Chairman
Trevor Mitchell (TM) – Parish Councillor
Ivor Metherall (IM) - Parish Councillor
John Collins (JC) – Parish Councillor
Deborah Yamanaka (DY)– North Somerset District Councillor
Clare Collins (CC) – Parish Clerk
John Rodaway - Resident

APOLOGIES:

John Adams – Resident
Maureen Whitmore - Resident

2. DECLARATIONS OF INTEREST

None

3. APPROVAL OF MINUTES AND MATTERS ARISING FROM PREVIOUS MEETING

The minutes from the previous Council meeting held on 20/03/2018 were approved and signed by RW. There were no matters arising from the minutes.

4. ACTIONS FROM THE PREVIOUS MEETING HELD ON 20/03/2018

ONGOING ACTION: DEFIBRILLATOR:

IM to start the process of joining VETS. ACTION ONGOING

UPDATE: Training has been arranged for the residents willing to be a responsible person for 6th April 2018.

Point 7. PARISH WEBSITE

CC to continue working with Vision ICT to make these changes and get the website live before 1st April 2018. UPDATE – The Village Website was published on time.

5. BRISTOL WATER / BUTCOMBE BAY

JR reported that Bristol Water have appointed a Community Liaison Officer to help deal with a number of issues that have risen over the past few months with members of the public using Blagdon Lake / Butcombe Bay area for recreational use. JR will invite Bristol Water's CLO to either attend our next PC meeting or to arrange a separate meeting to meet residents and discuss how Bristol Water and residents can work together to keep the lake and surrounding areas sustainable for years to come.

ACTION: CC will make contact with the CLO to obtain relevant information that can be published on the Village Website for residents.

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Produced 14th June 2018 by Clare Collins

Parish Clerk, White Cottage, Sutton Track Lane, Butcombe, BS40 7UP. 07979392682

Signed.....

6. PLANNING APPLICATIONS

6a. NEW APPLICATIONS

There have been no new planning applications received.

6b. PLANNING CONTROL ISSUES

Worships Farm, Row of Ashes Lane, Redhill, BS40 5TU – Enforcement action currently being considered. Confirmed alterations to barn roof will need to be changed back to its original roof line. Awaiting advise from the highways regarding the new access installed on the boundary to the road.

ACTION: CC To continue to liaise with the enforcement officer.

18/00043/OTH – Stable block situated at the junction of Blagdon Lane / Aldwick junction, Butcombe. Enforcement offices advise that planning permission is required for the stable block and have requested a planning application be submitted. To date, one has not been received and the enforcement officer will send a reminder letter to the owners requesting a planning application.

ACTION: CC to continue to monitor.

DW reported that BANES have successfully stopped illegal parking at the Quarry site just outside the boundary of Butcombe.

7. WARD COUNCILORS REPORT

DY reported that pupil projections are dropping for local schools and there are fewer reception pupils starting in September 2018. The Diamond fund will be opening up again soon for grants and Butcombe may be able to apply for funding to carry out essential repairs on the roads if the PC can provide necessary supporting evidence.

8. BRISTOL AIRPORT & NORTH SOMERSET COUNCIL PARKING SUMMIT

DW reported that he will attend a meeting at Bristol Airport on 21st June to discuss the current and future issues of parking around the Airport. The PCAA is working hard to ensure that the Airport put together a strategy to provide a solution to parking issues prior to any further planning applications being submitted.

9. HIGHWAYS

JC reported that there is still no confirmation on repairs and improvements being scheduled in for Butcombe from North Somerset Council. DW has been in contact with Phil Bush at North Somerset Council and has arranged to meet with him at their council offices in Clevedon to discuss the issues of maintenance and improvements needed in the Parish of Butcombe. DW and JC will meet with Phil BUSH.

ACTION: DW to arrange a meeting with PB, JC and himself in the near future.

Enquires have previously been made about installing a new direction sign at the Aldwick Lane/Blagdon Lane junction as it has been missing for a period of time now. JC had made inquiries about the cost of a new sign which was £500.00 for a metal sign "like for like". JC suggested asking Butcombe Brewery to sponsor the sign.

ACTION: CC to find a contact with Butcombe Brewery and see if a donation could be obtained.

9a. CLEEVES WELL SIGN

IM agreed to make a new sign for Cleeves Well as the old one has weathered over the years.

10. PCAA UPDATE (JM)

JM reported that he attended the last meeting of the PCAA on Thursday 22nd March. The Master Plan Consultation will begin in the Spring, JM reported that the Consultation Dates are confusing and JM will write a response on behalf of the PC in regards to the consultation.

ACTION: JM to respond on behalf of the PC

CC to publish the consultation dates on the website for residents to be aware of and encouraged to respond directly.

11. FINANCES

11a. REVIEW OF INTERNAL AUDIT

CC provided an overview of the internal audit which has been inspected and authorised by Jenny Cummins as the internal auditor. All Councillors agreed with the Audit and DW signed the chairman’s report section:

ACTION: CC to send the completed form to the Auditors and publish the audit and notices on the website and village notice board.

11b. BUDGET 2018/2019

CCC presented the projected budget for 2018/20169 to which all councillors agreed.

ACTION: CC to upload budget on to the website

11c. REVIEW OF DONATIONS TO THE VILLAGE HALL AND CHURCH

After a discussion, it was decided that the PC will ask the VH and Church to submit a short statement outlining the benefits of the donations along with supporting financial figures.

ACTION: CC to contact the treasurers of both bodies and request the information for the next PC meeting.

11d. AUTHORISATION OF INVOICES

Invoice for CC to receive training from Vision ICT was agreed for payment. £90.00

Renewal of Parish Council insurance was agreed to be paid. £160.65

12. EXCHANGE OF INFORMATION

DW had received a flyer on The Red Ensign (3rd September 2018)

DATE OF FUTURE MEETING

Tuesday 2nd October

Meeting closed at 9:10 pm

Signed: R Whittington
Chairman

Date

Signed.....