

# Butcombe Parish Council

## MINUTES

Tuesday 19<sup>th</sup> March 2019 7:30 pm at Butcombe Village Hall

### 1. ATTENDEES

Richard Whittington (RW) – Chairman  
Justin Milward (JW) – Vice Chairman  
Ivor Metherall (IM) - Parish Councillor  
John Collins (JC) – Parish Councillor  
Deborah Yamanaka (DY) – Ward Councillor  
Clare Collins (CC) – Parish Clerk

### APOLOGIES

Trevor Mitchell (TM) – Parish Councillor

### 2. DECLARATIONS OF INTEREST

None

### 3. MINUTES OF PREVIOUS MEETING HELD ON 08/01/2019

The minutes were agreed and signed by Chairman DW.

### 4. PLANNING

#### NEW APPLICATIONS

None

#### 4a. RESULTS / UPDATES ON REGISTERED APPLICATIONS

18/P/5118/OUT Bristol Airport, North Side Road, Felton.

The application may go to the planning committee on 10th April or 12th May, no date has yet been confirmed.

### 5. HIGHWAYS

Repair works to the Batch has been postponed for the second time. Councillors were disappointed for the work being postponed.

**Actions:** CC to determine a new date for the work to be carried out.

CC / DY to determine who is the new point of contact within North Somerset Council within Highways for our parish.

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Produced 21<sup>st</sup> March 2019 by Clare Collins

Parish Clerk, White Cottage Sutton track Lane Butcombe, BS40 7UP. 07979392682

Signed.....

DW / JC to arrange a meeting with the NSC Highways officer to discuss the works being carried out on the Batch and also other repairs and improvements required in other areas of the parish.

#### 6. JOINT TRANSPORT PLAN

DW provided an overview.

**Action:** CC to complete the online survey on behalf of the PC.

#### 7. PREPARATIONS FOR LOCAL PARISH COUNCIL ELECTIONS

DW, JM, and TM all expressed they were happy to remain on the PC.

**Actins:** CC to publish details about the elections on 2nd May 2019 on the village notice board, website and emailed to residents. CC to put the nomination form on the village website.

#### 8. ANNUAL PUBLIC MEETING.

Date for PC AGM – Tuesday 21st May (Election of Chair and Vice-Chair) at 6:30 pm followed by the Annual Parish Meeting

Date for Parish Council Meeting - Tuesday 18th June at 7:30 pm

**Action:** CC to clarify dates for AGM following the election.

#### 9. FINANCES

CC prepared a budget for 2019/20. Councillors agreed to allocate £100.00 of annual regular expenditure for the Defibrillator for annual maintenance and repairs.

Expenses were agreed for CC £25.66 – Ink Cartridges and IM £42.00 for new pads for the Defibrillator.

CC was asked to leave the meeting: JM declared an interest in the discussion of the clerk's salary, therefore also left the room. IM purposed an increase in the Clerks wages by £100 due to the good work that has been carried out in the last 2 years. DW Seconded the proposal.

#### 10. PCAA Update JM

JM advised that the PCAA are meeting next Tuesday 26th March so he did not have an update for tonight's meeting. As usual, any updates received will be circulated via CC.

#### 11. EXCHANGE OF INFORMATION

CC Passed on thanks from residents for the recent successful litter pick carried out.

CC Noted that the Bungalow Inn Site would continue to be monitored for Airport Parking.

Date of next meeting: PC AGM – Tuesday 21st May (Election of Chair and Vice-Chair) at 6:30 pm followed by the Annual Parish Meeting.

Parish Council Meeting - Tuesday 18th June at 7:00 pm

Meeting closed at 08:50 pm

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Signed: R Whittington                      Date  
Chairman

Signed.....