

# Butcombe Parish Council AGM

Tuesday 21st May 2019 6:45 pm at Butcombe Village Hall

## 1. ATTENDEES & APOLOGIES

The following members of the Parish Council were present:

Richard Whittington (RW) – Chairman  
Justin Milward (JW) – Vice Chairman  
John Rodaway (JR) – Parish Councillor  
Clare Collins (CC) – Parish Clerk  
Ivor Metherall (IM) – resident

Apologies:

John Collins (JC) – Resident / Former Parish Councillor  
Trevor Mitchell (TM) – Parish Councillor

RW welcomed JR as a Newley elected Parish Councillor. RW confirmed that RW, JM, and TM remain Parish Councillors and stated that both JC and IM didn't nominate themselves to remain as Parish Councillors. RW stated that there is one seat available and therefore could Co-Opt either IM or JC back onto the PC. IM stated that following his 30 years' service he would like to stand down from the Parish Council but would continue to support the PC in matters that he has knowledge and experience in. RW stated that JC has expressed that he would be happy to remain on the PC. JR nominated JC to be co-opted back onto the PC, JM seconded and RW also agreed. RW thanks IM for all his work over the past years and welcomed IM to continue to support the PC in the years ahead.

## 2. ELECTION OF CHAIR

JR nominated RW continued his role as Chairman, JM seconded this and RW accepted.

## 3. ELECTION OF VICE CHAIR

JR proposed JM continued his role as Vice Chairman, RW seconded this and JM accepted.

## 4. REVIEW OF FINANCIAL REPORT

Expenditure for financial year 2018/2019 was presented by CC. CC will prepare the internal audit and present this at the next Parish Council meeting on Thursday 20th June. CC also presented the draft Budget for 2019/2020.

It was agreed to pay the following invoices:

Community First (PC Public Insurance) £160.65  
Annual membership for Parish Councils Airport Association (PCAA) £50.00  
Annual membership for the Avon Locals Councils Association (ALCA) £34.36  
Action – CC to complete internal audit

CC to present draft budget at the next PC meeting on 20<sup>th</sup> June where expenditure will be discussed and funds allocated.

## 5. APPOINTMENT OF REPRESENTATIVE BODIES

JM will continue to represent the PC at the PCAA  
RW will continue to represent the PC at the ALCA

Meeting closed 7:05 pm

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Signed: R Whittington  
Chairman

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Date